


Q4 SUPPLIER OPERATIONS PARTNER NEWSLETTER

November 6, 2023

Quarterly Newsletter

Nordstrom Brand Partners,

As we move into the holiday season, the Supply Chain team would like to thank all of you for the monumental improvements we have made this year. By modernizing our technology and processes, and with your tireless efforts to work with our compliance requirements, we continue to improve our cycle times. We are working toward our Closer to You vision by improving the speed at which products reach our customers; this requires a concerted effort from all of us, and we truly appreciate your support and partnership.

In the coming year, we have a multitude of exciting projects that will enable better partnership and information flow between the Supply Chain team and our vendor partners. Please make sure you let us know if your points of contact change so we are reaching out to the correct people with updates. It is especially important that you create a login on our new supplier website, which will provide a great wealth of knowledge and tools.

For this edition quarterly newsletter, we have updates on these topics:

Q4 Supplier Operations Focus:

- 1) [RFID – Current Updates](#)
- 2) [Supplier Website Live](#)
- 3) [Offset Fee Inquiries Intake](#)
- 4) [New Rack Store Locations and Routing](#)

We encourage you to share the information in this newsletter with your internal partners as applicable to ensure awareness and drive readiness to support.

Happy Holidays!

Nordstrom Supply Chain Team

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RFID – Current Updates

Supplier RFID Ticketing – requirements by Product Type & Category ([pg. 7-8 Ticketing Standards](#))

WHAT

Rack Shoes and Drop-Ship Product Updates

All Nordstrom and Nordstrom Rack stores have been successfully using RFID-store scans on in-scope product for over a full quarter. In line with our objective of capturing all product inventory using RFID technology, the Nordstrom RFID ticketing requirements are updating to include **Rack Shoes** and **Drop-Ship** goods as required categories for RFID ticketing. Details specific to these newly included categories may be found in the Nordstrom ticketing standards.

WHEN

- **Rack Shoes** and **Drop-Ship** shipments arriving after **April 1, 2024** must be ticketed with Nordstrom requirements-compliant RFID tickets.
- Supply Chain RFID ticket audits are **now live** for current RFID in-scope categories in all DCs.
- RFID Offset Fees for non-compliant in-scope product/categories **are being actively issued** to vendors for non-compliant, in-scope product, as of August 2023.

WHO

- All Vendors shipping goods that fall into the noted ticketing requirements ([pages 7-8 on ticketing standards](#)).

**Now includes Rack Shoes and Drop-Ship only vendors.*

Additional Information:

- While we expect all product to be ticketed there may be select exceptions for Rack Closeouts and other categories listed on [page 19](#) of the [RFID Enablement guide](#).

RESOURCES & QUICK LINKS

- Questions regarding offset fees please reach out to offsetfees@nordstrom.com
- Questions not outlined within this newsletter, please reach out to frm@nordstrom.com (Floor Ready Management)
- RFID Testing, Tag Inlays, and Questions: nordstrom@rfidlab.org
- Encoding, EPCs, UPC codes: NordstromRFID@gs1us.org



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Supplier Website

Nordstrom, Rack, E-Comm

IT'S HERE!

The new and improved [Nordstrom Supplier Compliance \(sharepoint.com\)](https://nordstrom.sharepoint.com/sites/NordstromSupplierCompliance) is now **LIVE**, replacing our legacy [site](#). The new site is a Microsoft application which means all suppliers will need to create a login to access the site through Microsoft 365 whether they use Microsoft 365 or not. To create an account, follow the [Account Set Up Guide](#) to complete individual access.

Nordstrom has used their supplier contact information to grant initial access to the new site. Suppliers who have not received an invitation email or those who are unable to access the site, please email compliancewebsite@nordstrom.com and provide:

- Vendor Name & Number
- Email & Phone Number
- Contact Type (Warehouse/Compliance, EDI, AR, Logistics or Corporate)

NPG suppliers have an extra level of access needed to access the NPG [site](#) and they can reach out to sourcingsuppliermgmt@nordstrom.com.

WHEN

NOW! The site went live on **09/06/2023**. The Legacy site will be decommissioned on **12/22/23** and will automatically redirect users to the new SharePoint site.

WHO

This new site covers compliance information for suppliers for store, ecommerce and the Nordstrom Product Group (NPG); it will also have compliance information for our non-merchandise suppliers.

RESOURCES & QUICK LINKS

- New Site: <https://nordstrom.sharepoint.com/sites/NordstromSupplierCompliance>
- Setup Guide: http://nordstromsupplier.com/Content/SC_Manual/Reference_Documents/SC%20Setup%20Guide.pdf
- Questions not outlined within this newsletter, reach out to compliancewebsite@nordstrom.com



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Offset Fee Inquiries

Nordstrom, Rack, E-Comm

WHAT

The Offset Fees team has begun to require the use of the [Offset Fee Vendor Inquiry Dispute Form](#). The new form is intended to improve response time and ensure Supplier questions and concerns are clear to the research team as outlined in the [Q3 Supplier Newsletter](#). The template can be found in the Resources & Quick Links below.

Submission details:

Offset fee template name: Optional

Subject Line: Vender name and number

Body of email: To contain any pertinent information for charge dispute

WHEN

Beginning **12/1/23**, All Suppliers will be requested to use the template for any/all Offset Fee Inquiries. Emails sent without the template will be returned to sender requesting the template to be filled out and re-submitted to Offset Fees.

WHO

Current Nordstrom Suppliers with inquiries specific to Supply Chain issued Offset Fees including:

- VAS
- ASN
- Mis-ship
- PO violations (overage/wrong item)

RESOURCES & QUICK LINKS

- [AP Portal](#)
- [AP Portal Instructions](#)
- [Offset Fee Template.xlsx \(sharepoint.com\)](#)
- [Supplier Resources and Contacts](#)

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New Rack Store Locations Routing Guide

Rack Stores

What: Spring New Stores DC alignments have been published! Please review your PO allocations and ensure they are aligned to the correct DCs. Questions regarding routing instructions can be found in the Routing Guide (See Resources & Quick Links).

Please note: Addresses are subject to change.

Store #	Store Name	Store Address	Region	DC
440	Pinole Vista Crossing	1330-B Fitzgerald Drive Pinole, CA 94564-2265	NW	499
610	Presidential Markets	1905 Scenic Hwy S Suite 5000 Snellville, GA 30078-5635	SE	799
700	Barrett Place	860 Cobb Place Blvd. Suite 200 Kennesaw, GA 30144	SE	799
2261	Macedonia Gateway	500-02 East Aurora Rd. Macedonia, OH 44056-1801	MW	699
3361	Pacific Coast Plaza	2168 Vista Way Oceanside, CA 92054	SCAL	399
490	Gilroy Crossings	6725 Camino Arroyo Gilroy, CA 95020-7075	NW	499
405	The Ridge Elk Grove	7430 Elk Grove Blvd Elk Grove, CA 95757-6299	NW	499
2221	Danada Square East	71 Danada Square East Wheaton, IL 60189-8484	MW	299
7761	South Beach Regional	3818 S. 3rd Street Jacksonville Beach, FL 32250	SE	799
3761	Queen Creek Marketplace	21258 South Ellsworth Loop Road Queen Creek, AZ 85142-7679	SW	399
5511	Gardiner Manor Mall	854 Sunrise Highway West Bay Shore, NY 11706	NE	699

When: As of 10/16/23 All PO Shipments to the listed stores should be routed to aligned DCs

Who: All Nordstrom Rack Suppliers

RESOURCES & QUICK LINKS

- [Supplier Resources and Contacts](#)
- [Routing Guide](#)