

Dear Nordstrom Vendor:

In order to fulfill your indemnification obligations under the Terms and Conditions of the Nordstrom Purchase Order, please note the following:

**NORDSTROM VENDOR MINIMUM INSURANCE REQUIREMENTS**

Vendor agrees to maintain, in full force and effect, at least the following types and amounts of insurance for claims which may arise out of, or in connection with the contract and/or merchandise furnished:

- **Commercial General Liability Insurance including Contractual and Products Liability, on an occurrence basis, with at least \$1,000,000 Bodily Injury and Property Damage limits per occurrence and including a Vendor's Endorsement, or its equivalent, naming Nordstrom, Inc, its subsidiaries and affiliates as additional insureds.**
- Vendor will provide Nordstrom with a certificate evidencing the required insurance and Additional Insured - Vendors endorsement.

By requiring insurance herein, Nordstrom does not represent that coverage and limits will necessarily be adequate to protect Vendor and such coverage and limits shall not be deemed as a limitation on Vendor's liability under the indemnities granted to Nordstrom in the Purchase Order.

Please provide your insurance agent or broker with a copy of this letter and the attached sample certificate. Have them send **original certificates of insurance** via email to [dave.stucky@nordstrom.com](mailto:dave.stucky@nordstrom.com) or by standard mail to:

**Nordstrom, Inc.  
Corporate Risk Management  
P.O. Box 21865  
Seattle, WA 98111-3865**

Sincerely,

Dave Stucky  
Corporate Risk Management  
Phone: 206-303-2692  
Fax: 206-303-2789





## **IMPORTANT**

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

## ADDITIONAL INSURED - VENDORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS / COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

**1.Name of Person or Organization (Vendor):**  
NORDSTROM, INC.

**2.Your Products:**

(If no entry appears above, information required to complete this endorsement will be shown in the declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization (referred to below as vendor) shown in the Schedule, but only with respect to "bodily injury" or "property damage" arising out of "your products" shown in the Schedule which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

1. The insurance afforded the vendor does not apply to:
  - a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement.
  - b) Any express warranty unauthorized by you;
  - c) Any physical or chemical change in the product made intentionally by the vendor;
  - d) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under

- e) instructions from the manufacturer, and then repackaged in the original container;
  - e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
  - f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
  - g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor.
2. This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products