

NordstromRack.com | HauteLook (NRHL) SUPPLIERS PLEASE READ!

NRHL POs now have multiple "ship-to" locations on the same PO (orders written after 6/17/19 with a Not Before Date of 10/01/19 or after), do not pack orders until either the EDI or the PDF copy (non-EDI) of the PO is received. Never use an excel spreadsheet for packing and/or shipping to a DC/warehouse as the allocations may be wrong. Shipping against these can incur expense offset fees.

NRHL orders will have two locations on the same PO so always ship based on "ship-to" locations on your EDI or PDF PO (non-EDI):

- ELIZABETHTOWN OFF PRICE FULFILLMENT CENTER: STORE 881 / DC 562:**
 - EDI 850 SDQ Segment '0881'
 - EDI 856 N1*BY '0881' and N1*ST '0562'
- SAN BERNARDINO OFF PRICE FULFILLMENT CENTER: STORE 873 (formerly 828) / DC 879:**
 - EDI 850 SDQ Segment '0873'
 - EDI 856 N1*BY '0873' and N1*ST '0879'

PRODUCT OVERAGES & SHIPPED OUTSIDE AGREED WINDOW WILL BE RTV'd

Beginning on 11/4, Nordstrom will be enforcing the use of RTVs for product that was not ordered, overages or shipped outside of the agreed-to window.

Please be sure to ship per the final details of your purchase order. Any changes made by Nordstrom to the order should be reflected in the shipment. This includes overage units and items that were not on the final order. Any additions to the order will need to be communicated to your buying partners and updated on the purchase order.

Additionally, in order to ensure the maximum product market availability, please commit to the ship window on the purchase order. Orders that arrive outside of the agreed-to window will be subject to an RTV. All extension requests should continue to be communicated to the merchants in order to avoid any unintended returns.

NORDSTROM + OPENTEXT | GXS ACTIVE INTELLIGENCE PARTNERSHIP NOW LIVE

Nordstrom has implemented phase 1 of our OpenText | GXS Active Intelligence (AI) portal. This phase is all about validating EDI data.

This new tool monitors EDI documents being received from our trading partners as well as sends out email alerts when the data contains mapping / formatting issues (during phase 1 suppliers will not be going into the portal as they will only be receiving email notifications). **It is important to read and act quickly to these email notifications**, resubmitting data when necessary; if this is done prior to your shipment being received at our warehouses, errors could be caught before they become issues in our supply chain. Expense offset fees may still apply. If it cannot be resubmitted, is not done timely for that order or there are additional discrepancies; however suppliers still need to take the opportunity to fix the issue(s) for future orders.

We are happy to partner with our valued suppliers and OpenText | GXS to help improve product flow through our facilities with the added benefit of reducing or eliminating EDI expense offset fees.

Phase II will be expanding our portal service with deduction management for expense offset fees; phase II implementation will be announced at a later date.

OCTOBER 2019 REVISIONS

- TICKET STANDARDS:** Modified Order of Sections. Section 1, Added Sub-Section Retail Ticket Placement: ticket placement being supplier driven; Added Note to FLS & Rack Standards about ordering 2 pc from FineLine includes ordering the retail ticket separate from the 2-pc joker ticket; Section 3 Added Sub-Section Canada Rack Ticket Samples; Section 5 Now Ecommerce, which includes Nordstrom.com, Nordstrom.ca & NRHL
- PACKING STANDARDS:** Section 3 Sub-Section Additional Product Type Specifications added Hazmat Liquids
- PACKAGING & LABELING STANDARDS:** Section 1 Sub-Section Weight & Dimensions added minimum weight and dimensions for cartons; Section 2 Now ecommerce to include Nordstrom.com, Nordstrom.ca & NRHL
- BUSINESS BASICS:** Section 4 Sub-Section ACH Payment & EDI 820- Removed Fax number from the Vendor Desk and notation to fill out W-9
- HANGING STANDARDS:** Section 1 Sub-Section for Nordstrom.com, NRHL changed to ecommerce which includes Nordstrom.com, Nordstrom.ca & NRHL
- CONTACT US & RESOURCES PAGE:** Updated ACH form with link to DocuSign form
- MEASURING & FOLDING STANDARDS:** Combined Nordstrom.com, NRHL & Nordstrom.ca and Reserve Stock folding guidelines into one Standards document and moved from Reference Materials to Supplier Standards on the left sidebar of this site. Now includes Nordstrom.com, NRHL, Nordstrom.ca & Reserve Stock & added table of contents for ease of use