

ANNOUNCEMENTS & REVISIONS

ANNOUNCEMENTS

ECOMMERCE BEAUTY ORDERS

Attention **Beauty Suppliers**: All ecommerce orders must be sent in single SKU cartons. Single SKU cartons is the requirement for all ecommerce orders. See section 3 of the Packing Standards on the left sidebar.

PO VIOLATIONS - PRODUCT OVERAGES & SHIPPED OUTSIDE AGREED WINDOW WILL BE AUTOMATICALLY RTV'd

In accordance with existing Supplier Compliance requirements, Nordstrom will continue to strictly apply the RTV process for product that was not ordered, overages (SKU/Store level), mis-ships (shipped to the wrong location) or shipped outside of the shipment window on the PO.

POs must ship per the final details of your purchase order. Any changes made by Nordstrom to the order should be reflected on the PO as well as the shipment. This includes overage units and items that were not on the final order. Any additions to the order will need to be communicated to your buying partners and must be updated on the purchase order.

Additionally, in order to ensure the maximum product market availability, please commit to the ship window on the purchase order. Orders that arrive outside of the agreed-to window will be subject to an RTV. All extension requests should continue to be communicated to the merchants in order to avoid any unintended returns. Please validate that Nordstrom is notified of your most updated return shipping address to avoid additional cost and lost time.

COVID-19 Wellness and Safety 3rd Party Provider Standards

To minimize the potential spread of COVID-19, all third-party service providers who need to be on Nordstrom premises are expected to follow these Wellness & Safety Expectations. Third-party service providers include any non-Nordstrom employee working onsite at any of our Nordstrom locations such as vendors, temporary workers, independent contractors, models and freelancers. Please review the Wellness and Safety Standards on the left sidebar.

WCOC (WEST COAST OMNI CENTER) NORDSTROM NEWEST FULFILLMENT CENTER

WCOC is a new addition to the Nordstrom fulfillment center locations which will mean an additional ship to locations on many ecommerce POs. A letter has been sent via email to most suppliers and has been posted under Vendor Communications on this site on the left side bar. Please ensure you have added this new location to your internal systems to prevent mis-shipments

REVISIONS

UPDATED JULY 23 , 2020

JULY 2020 REVISIONS

- ROUTING GUIDE: Updated Designer Apparel Departments from 87, 614 & 630 to the new Dept. 829; New Dept. for Watches and Fine Jewelry, with updated routing; Removed Routing Instructions for Puerto Rico. July 23rd Removed announcement on cover page of RG regarding 799 reopening
- PO TYPE LIST: Added PO Type AS- Anniversary Signage
- VENDOR COMMUNICATIONS: Added June 2020 notification of Nordstrom Department Hierarchy Changes communication
- HANGING STANDARDS: Section 1, sub-section Ecommerce & Reserve Stock Removed Bridal Dept # and now displayed as product type; sub-section Rack Men's Suits removed Dept # and now displayed by product type
- PACKAGING & LABELING STANDARDS: Section 3, updated Dept. note for Fine Jewelry # 89, 589, 696 to new Dept 881
- PACKING STANDARDS: Section 1, sub-section Packing Slip Requirements updated Dept # 89, 589 & 696 to new Dept 881
- TICKET STANDARDS: Section 1, sub-section Return Hang Tags, updated Department Table to new Departments
- VENDOR COMMUNICATIONS: Added letter regarding the new WCOC; please review letter in it's entirety