

ANNOUNCEMENTS & REVISIONS

ANNOUNCEMENTS

Expense Offset Fee Inquiry Reminders

In Many suppliers are coming up on their fiscal year ends and are inquiring on aged items on their account. This is a reminder that Nordstrom only researches expense offset fees within 60-days of the document date (not check date) and will not research any aged items, so please only inquire on current charges. Nordstrom does not provide pictures of non-compliance.

When emailing offset fees note there is a 7 BUSINESS days inquiry response. This equates to about 2 weeks and sending multiple emails will not move your inquiry up and will inhibit our ability to answer within our 7 business days time frame.

RFID Supplier Summit Materials | November 23, 2022

Nordstrom Suppliers:

In preparation for our launch with RFID, a reminder that our RFID tagging deadline is **January 31st, 2023**. The first step, after you determine your tagging approach, is to complete the Auburn University test submission form. This form has been updated/simplified and we ask that you complete this step as soon as possible:

Please complete and submit the Auburn Test Submission form ASAP: <https://rfidlab.org/nordstrom/>

For more information on the RFID tagging standards, details and timeline, you can access materials from our Supplier RFID Summit that took place in September:

- [RFID Summit Video](#)
- [RFID Summit PowerPoint Deck](#)
- [FAQ RFID Summit Q&A](#)

DROP SHIP ONBOARDING | ACTIVATION FREEZE UPDATE

UPDATE: Our Supply Chain partners in Drop Ship requested we extend the activation freeze, allowing them to focus on outbound shipments and existing vendor performance. In support of that, the activation freeze dates have changed. We appreciate your understanding.

NEW DATES: **October 29th, 2022 - January 2nd, 2023**

ORIGINAL DATES: **October 29th, 2022 - December 18th, 2022**

- During the freeze, timely and continuous progress should be made. This does not impact vendor ability to complete onboarding steps
- Drop Ship partners that complete onboarding during the freeze are eligible for activation beginning **Tuesday, January 3rd, 2023**

Drop Ship Support

- Actively participating in the Drop Ship Onboarding process? Contact [Drop Ship Onboarding](#) for support
- Completed Drop Ship Onboarding and need Assistance? Reference the contacts document in your confirmation email
- To expedite research and response, include: < vendor name/number >_< business channel (i.e. Nordstrom, Rack) >_< valuable subject line > in your email

Florida & Texas Supplier Routing Guide Updates

Starting October 31st, 2022, Nordstrom is making an adjustment to the LTL routing methods for suppliers located in both Texas and Florida. Please review the letter notification Florida Supplier Routing Guide Updates [here](#) & Texas Supplier Routing Guide Updates [here](#). Review updated Routing Guide [here](#).

- FLORIDA: Changed the LTL carrier from UPS Freight to XPO Logistics
- TEXAS: Changed the LTL carrier for 299 & 599 from UPS Freight to XPO Logistics (when PO specifies SURFACE)

ADDITIONAL UPDATES: Changed the carrier name UPS FRIEGHT to TFORCE FREIGHT throughout the document. Added new stores 250, 403, 413, 441, 450, 658 & 692 to Section 8

Northern California Supplier Routing Guide Updates

Starting September 1st, 2022, Nordstrom is making an adjustment to the routing methods for suppliers located in Northern California. The transportation will now flow through an LTL carrier, Oak Harbor Freight Lines, and the freight will be consolidated at CTE in Southern California. Please review the letter notification Northern California Supplier Routing Guide Updates [here](#). Review updated Routing Guide [here](#).

Nordstrom Recommits to Compliance Requirements

Nordstrom remains committed to our Closer to You Strategy to serve our customers when and where they want with the best products. To do so, we are focused on getting your products in front of our customers as quickly as possible and improving our speed from supplier to shelf. As part of this, we are recommitting to our shipment compliance requirements.

Nordstrom requires all suppliers to ship in alignment with retail industry standards. Today, we often provide exemptions for products that fail to meet our shipment guidelines, as set forth in prior communications, increasing processing time and impacting the speed with which we can get product in front of our customers. Going forward:

- Nordstrom will stop granting exemptions as of August 1, 2022
- Non-compliant shipments received on or after this date will incur our published offset fees

To view the letter from our executives click [here](#). Click [here](#) to view FAQs

CYBER POS ADDED TO PO TYPE LIST

Suppliers please ensure to update your EDI coding to reflect the 4 New Cyber POs listed below, this will prevent any delays in your ASN transmissions to our warehouse system.

PO Type	Description
CB	Nordstrom Cyber Promo
CY	Nordstrom Cyber Markdown
CR	Rack Promo PO
CX	Rack Markdown

Packaging & Labeling weight limit across all Nordstrom Divisions to 50lbs (kilos) per carton

Reserve Stock: (RS PO Type) requires ALL items to be shipped flat, without hangers (with the exception of men's suiting, sport coats and wool & cashmere coats) and be individually polybagged with the retail ticket facing up.

WEST COAST OMNI CENTER (WCOC) BECOMING OMNICHANNEL FC

Effective **MAY 16, 2022** the WCOC is expanding to become an Omnichannel Fulfillment Center.

WHAT IS CHANGING: Store 584 will change its primary DC location from 399 to 935.

WHAT SUPPLIERS NEED TO DO: Please work with your EDI team & EDI Provider to update mapping for store 584 from DC 399 to the new primary DC location of 935. For additional information on the changes and their impact for suppliers click [here](#).

PO Status	APPROVED POs		FUTURE POs
	WITH Shipping Activity	NO Shipping Activity	5/16/22 & Later
Supplier Action	NO ACTION Existing POs should ship to existing default DC 399		ACTION Update Ship-to location from DC 399 to DC 935

MID WEST FULFILLMENT CENTER (MWFC) BECOMING OMNICHANNEL FC

Effective **February 21, 2022** the MWFC is expanding to become an Omnichannel Fulfillment Center.

WHAT IS CHANGING: MWFC 808 (sales & inv loc) will become MWFC 599 Omnichannel (inv loc only). 808 will no longer have inv but will remain the selling location.

WHAT SUPPLIERS NEED TO DO: Please work with your EDI team & EDI Provider to update mapping from location 808 to 599. For additional

WHAT YOU NEED TO DO: Please work with your EDI team & EDI vendor to update mapping from location 000 to 077. For additional information on the changes and their impact for suppliers click [here](#).

RFID

As of August 2021, Nordstrom requires supplier to ship, for most product types, with RFID tags. See the left sidebar under Supplier Standards for our Ticket Standards or click [here](#). For updated RFID ticket dimensions, click [here](#)

NOTE: RFID-ticketed product is not currently required for drop-ship merchandise unless doing both store/ecommerce business and drop-ship then RFID is required for both.

RFID Testing **effective October 2022** must be performed by Auburn RFID Lab before any shipment of goods can begin from any agency you receive packaging from. If you were previously approved by FineLine, you do not need to resubmit. For more information see page 5 of the [Ticket Standards](#).

PO VIOLATIONS - PRODUCT OVERAGES & SHIPPED OUTSIDE AGREED WINDOW WILL BE AUTOMATICALLY RTV'd

In accordance with existing Supplier Compliance requirements, Nordstrom will continue to strictly apply the RTV process for product that was not ordered, overages (SKU/Store level), mis-ships (shipped to the wrong location) or shipped outside of the shipment window on the PO.

POs must ship per the final details of your purchase order. Any changes made by Nordstrom to the order should be reflected on the PO as well as the shipment. This includes overage units and items that were not on the final order. Any additions to the order will need to be communicated to your buying partners and must be updated on the purchase order.

Additionally, in order to ensure the maximum product market availability, please commit to the ship window on the purchase order. Orders that arrive outside of the agreed-to window will be subject to an RTV. All extension requests should continue to be communicated to the merchants in order to avoid any unintended returns. Please validate that Nordstrom is notified of your most updated return shipping address to avoid additional cost and lost time.

REVISIONS

UPDATED JANUARY 30, 2023

JANUARY REVISIONS

- **BUSINESS BASICS:** Section 3, Approved 3rd Party Providers removed DiCentral and InterTrade
- **HANGING STANDARDS:** Updated Section 3 Ecommerce & Reserve Stock Hanger Requirements to remove redundancies and clarify the exceptions for hangers
- **SUPPLIER QUICK REFERENCE:** Updated document with more relevant content and ensured links are up to date; please review in its entirety
- **COST PRECISION:** Added new category on left sidebar for Cost Precision including FAQs
- **ANNOUNCEMENT PAGE:** Added expense offset fee reminders
- **EXPENSE OFFSET FEE POLICIES:** Removed UPS verbiage from Small Parcel Shipments, as this will include other small package carriers, like FedEx, DHL, etc.

MONTHLY REVISION ARCHIVE: Nordstrom provides 6 months of archives from the landing page announcements and revisions for suppliers to review. To access click [here](#).