

## April 2019 Supplier Compliance Website Updates

Section	Sub-Section	Updated Content
<b>Business Basics</b>		
<ul style="list-style-type: none"> <li>• Section 1</li> <li>• Section 3</li> <li>• Section 4</li> </ul>	<ul style="list-style-type: none"> <li>• Nordstromrack.com   HauteLook (NRHL)</li> <li>• Third Party EDI Providers</li> <li>• NRHL Invoice &amp; Payments</li> </ul>	<ul style="list-style-type: none"> <li>• Updated contacts for NRHL invoicing and payments</li> <li>• Added note 'After initial setup any changes to your EDI (both in-house or 3rd Party) must be communicated immediately to EDI Setup at <a href="mailto:edisetup@nordstrom.com">edisetup@nordstrom.com</a>'</li> <li>• Updated contact information; 04-19-19 corrected email for EDI Setup on page 14</li> </ul>
<b>Hanging Standards</b>		
•	•	•
<b>Ticket Standards</b>		
<ul style="list-style-type: none"> <li>• Section 4</li> </ul>	<ul style="list-style-type: none"> <li>• Return Hangtags</li> </ul>	<ul style="list-style-type: none"> <li>• There is a new FLS dress return hangtag, added picture and item order # 14203, removed Dept. 39, 134 &amp; 520 and please note we added Dept. 701 &amp; 614 to departments that require the return hangtag effective immediately</li> </ul>
<b>Packing Standards</b>		
<ul style="list-style-type: none"> <li>• Section 1</li> <li>• Section 1</li> <li>• Section 2</li> </ul>	<ul style="list-style-type: none"> <li>• Packing Merchandise</li> <li>• Store Pack Orders</li> <li>• Polybags</li> </ul>	<ul style="list-style-type: none"> <li>• Certain merchandise areas require hanger insertion and see the Hanging Standards</li> <li>• Not to individually polybag; Sub Section Bulk Pack Orders noted Men's soft goods with the exception of suiting must be individually polybagged</li> <li>• Men's Bulk (soft goods) should be polybagged. This has always been a requirement but needed clarification</li> </ul>
<b>Packaging &amp; Labeling Standards</b>		
•	•	•
<b>Routing Guide</b>		
<ul style="list-style-type: none"> <li>• Section 8</li> </ul>	<ul style="list-style-type: none"> <li>• Store / DC List</li> </ul>	<ul style="list-style-type: none"> <li>• Under Contact Us added email for supplier to use to make compliance contact updates. Added a selection to send a web email for Returns Address Update</li> </ul>

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### Notes:

- NRHL AP 101: Made additional updates to the contact information for AP Import
- Store Address List: Updated Address for Store 33 Relocation (opens 4-11-19); removed stores 628 & 766 (contact your merchant if you have orders for these stores); Store 162 (Fall 2019) address confirmed and added to list; 04-19-19 Store 538 (Fall 2019) address confirmed and added to list. 04-24-19 Updated Store 283 to correct street address was 12401 should be 12441
- Landing Page Note: Nordstrom.com POs will no longer have a leading '0'; suppliers will need to utilize the SDQ segment on their EDI 850 and the DC/Store page in Section 8 of the routing guide
- Supplier Quick Start: Removed reference to small SKU runs from Reserve Stock and Nordstrom.com & NRHL
- Supplier Resources & Contacts: Updated email contact from [apclaims@nordstrom.com](mailto:apclaims@nordstrom.com) to [vfmclm@nordstrom.com](mailto:vfmclm@nordstrom.com); 04-19-19 Updated email contact from [advcoop@nordstrom.com](mailto:advcoop@nordstrom.com) to [apafnd@nordstrom.com](mailto:apafnd@nordstrom.com) please begin using immediately
- Contact Us & Resource page: Under Contact Us added email for supplier to use to make compliance contact updates. Added a selection to send a web email for Returns Address Update
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