

SUBJECT: NPG Requirements Reminder – Please forward as necessary

April 8, 2009

Dear Nordstrom NPG Manufacturer,

As a part of our ongoing merchandising and logistics strategy, Nordstrom will be granting 60 day extensions before reinstating expense offset fees for EDI and Floor Ready requirements. This extension will end June 9, 2009. Nordstrom initially communicated and implemented our compliance requirements in March 2005, however due to system limitations we have not been generating charges since August 2005. By implementing these industry standard guidelines, your merchandise is expedited to the selling floor, resulting in improved customer service and potential increase in sales.

Below is a comprehensive list of these fees. This list can also be found at [www.nordstromsupplier.com](http://www.nordstromsupplier.com) under Nordstrom Expense Offset Policies.

- Non-EDI PO (850) - \$150.00 per incident\*
- UPC not on Catalog at time of 'item set up' (832) - \$150.00 per incident
- Non-EDI Invoice (810) - \$25.00 per invoice
- Missing/Unusable ASN (856) - \$150.00 per PO, per Ship-to Location
- Inaccurate ASN (856) - \$150.00 per incident
- GS1-128 Label (missing or un-scannable) - \$5.00 per carton
- UPC Ticketing (missing or un-scannable) - \$25.00 per PO, per ship to location + 10¢ per unit
- VICS Hangers (missing or incorrect) - \$25.00 per PO, per ship to location + 25¢ per unit
- Direct Only Polybags - \$25.00 per PO per receipt + 25¢ per unit
- Direct Only Flat Item Shipped Hanging - \$25.00 per PO per receipt + 50¢ per unit
- Direct Only Merchandise Not Packaged as Selling Unit - \$25.00 per PO per receipt + 50¢ per unit
- Direct Only Quality Assurance - \$25.00 per PO per receipt + 75¢ per unit

\*This charge has been in affect since 2005 and will continue to be going forward.

Our expense-offset policy is consistent with industry standards and will help recover additional costs incurred by Nordstrom.

We look forward to your timely and successful application of these requirements. If you have any questions in regards to these requirements, please refer to our NPG Supplier Procedures Manual online at [www.nordstromsupplier.com](http://www.nordstromsupplier.com) for Nordstrom Product Group requirements.

Should you have questions or need assistance in meeting our requirements please contact the NPG Compliance department at [npgcompliance@nordsrom.com](mailto:npgcompliance@nordsrom.com).

Sincerely,

Mary Porter  
Director, CMIO Compliance