

March 24, 2008

Dear Nordstrom Supplier,

This email serves as notice of upcoming changes for Nordstrom Direct Invoicing and Accounts Payable contacts.

Effective April 7, 2008, Nordstrom Inc. and Nordstrom Direct Accounts Payable will align to provide you with one point of contact for all AP related inquiries. In addition, more detail will be provided for Nordstrom Direct transactions (invoice status, check status, claim details, etc.) on the [AP Vendor Inquiry](#) website for transactions dated 04/07/08 and after. Coming summer 2008 – you will have visibility to Sales and Stock-on-Hand for Nordstrom Direct receipts via the [Supplier Portal Tool Kit](#).

Please note the related updates to key contacts and resources:

- The [AP Vendor Inquiry](#) site will be your first point of contact for all Invoice, Claim and Check status inquiries.
- Follow-up questions can be directed to the correct department via the 'Contact Us' section of the AP Inquiry site. Please include all web findings in your email.
- The main AP phone line is 206-303-1080
- The AP mailing address is:
Nordstrom Accounts Payable
P.O. Box 870
Seattle, WA 98111-0870

The Nordstrom Direct Supplier Compliance Manual will be updated to reflect these changes as of April 8, 2008 and can be referenced at www.nordstromsupplier.com.

Sincerely,

NORDSTROM, INC.
Accounts Payable
(206)303-1080