

Subject: Nordstrom Implementation of ACH and EDI 820

Dear Nordstrom Vendor,

We are excited to announce the addition of ACH (Automated Clearing House) as a payment option.

ACH payments are issued weekly and provide efficient access to cash by automating deposits to your bank account. Payment remittance details are sent directly to your company or to your designated Factor via the EDI 820 document (Payment Order/Remittance Advice.) If your company is not able or chooses not to receive remittance advice detail via EDI 820, payment detail may be accessed at <http://portal.nordstrom.com>.

**If you are working with a factor, you do not need to complete any ACH paperwork, as we will be working with your factor separately to set them up with ACH payments.**

The benefits of ACH payments include:

- Improved cash forecasting
- Trips to the bank for deposit drop-off are eliminated
- Potential for check fraud is eliminated
- Environmentally friendly through reduced paper use

Nordstrom's EDI 820 will be sent under EDI ID of 01/007942915. (Please note this is the same ID used to transmit Nordstrom's 850 PO and 810 Invoice.) Nordstrom can help you initiate the implementation of this new document one of two ways. First, we can provide a sample file for setup or second, you have the option to test the 820 document with Inovis, our third party enabler. CMIO Compliance ([cmio.compliance@nordstrom.com](mailto:cmio.compliance@nordstrom.com)) will be able to assist with either option. We have attached the 820 Mapping document for you to reference.

You can find the Nordstrom Merchandise ACH Payment and EDI 820 Setup Form along with the required request for Taxpayer ID Number (W9) form in the 'Contact Us & Resources' section of [www.nordstromsupplier.com](http://www.nordstromsupplier.com). You MUST submit separate ACH and W9 forms for each pay-to vendor.

Fill out these .pdf forms and email to [vendor.desk@nordstrom.com](mailto:vendor.desk@nordstrom.com), please be sure to include a digital signature. If you are unable to add a digital signature, please print, sign and fax the forms to the Vendor Desk at 206-233-6331. If you have any questions on completing the form, please contact us at 206-233-6586 or at [vendor.desk@nordstrom.com](mailto:vendor.desk@nordstrom.com).

Thank you,  
Nordstrom Accounts Payable and CMIO Compliance