

Dear NordstromRack.com | HauteLook Suppliers,
(Please distribute this correspondence to all relevant parties within your organization)

We are happy to announce that beginning in late June 2019 NordstromRack.com | HauteLook (NRHL) Purchase Orders will be fully integrated into the Nordstrom ordering system; this will be for NRHL POs with a 'Not Before Date' of 10/01/2019 or later. This move will allow us to better partner with our Suppliers as we expand both our full and off-price digital presence.

Suppliers who are currently EDI enabled with Nordstrom will receive or send the following EDI documents for NRHL orders using their current Nordstrom ID:

- EDI 850 (Purchase Order)
- EDI 850FR (PO full replacement)
- EDI 860 (PO Change)
- EDI 856 (currently only able to be received by DC 562; pack slips still necessary for DC 879)
- EDI 997 (FA indicates file received only and does not validate document usability)

NOTE: EDI Invoicing will not be enabled in June. Please continue to email all brand invoices in Excel (preferred), PDF or Word format to NRHLMerchINV@nordstrom.com. Suppliers who are not EDI enabled please reach out to EDI Setup (edisetup@nordstrom.com) to begin EDI setup process.

NRHL orders will now have two locations on the same PO, as noted below, which means suppliers need to ship based on 'ship-to' locations on their EDI or PDF PO (non-EDI) as the new PO numbers will no longer start with HL, NL or N as they do today. There will also be two new PO types being transmitted HL & HF.

- Elizabethtown Off Price Fulfillment Center: Store 881 / DC 562
 - EDI 850 SDQ Segment '0881'
 - EDI 856 N1*BY '0881' and N1*ST '0562'
- San Bernardino Off Price Fulfillment Center: Store 873 (formerly 828) / DC 879
 - EDI 850 SDQ Segment '0873'
 - EDI 856 N1*BY '0873' and N1*ST '0879'

Now that NRHL POs have multiple 'ship-to' locations on the same PO, we request that you **do not pack orders until either the EDI or the PDF copy (non-EDI) of the PO is received**. Never use an excel spreadsheet for packing and/or shipping to a DC/warehouse as the allocations may be wrong. **Shipping against these can incur expense offset fees.**

This information has been updated in Section 8, Store / DC List of the Nordstrom [Routing Guide](#) found on www.nordstromsupplier.com along with the Nordstrom Supplier Standards on the left sidebar. Suppliers will want to review these documents to ensure they are shipping, ticketing, packaging and packing their product, according to NRHL standards, for these two locations.

Another benefit to this change, our NRHL POs will systematically load to our 3rd party ticket provider, Fineline Technologies via the [FastTrak](#) system, so suppliers can easily order tickets at the PO level which will help expedite their orders through Nordstrom's supply chain. More information can be found in Section 2 of the [Ticket Standards](#) on www.nordstromsupplier.com.

After reviewing this letter and our on-line documentation, if you have questions you can view Nordstrom contact information in Section 1 of the [Business Basics](#) document on www.nordstromsupplier.com; Below are some of those contacts:

- EDI Setup: edisetup@nordstrom.com
- EDI technical questions: edi.group@nordstrom.com
- Floor Ready (ticket, packaging and labeling, etc.): frm@nordstrom.com
- Traffic related questions: traffic@nordstrom.com

We appreciate your continued partnership.

Best regards,
Nordstrom, Inc

NPG Suppliers/MFG's will be receiving a separate email regarding these changes with additional information.