

NORDSTROM | Gift Acceptance Policy

November 2018

PLEASE FORWARD AS APPROPRIATE

Dear Nordstrom Supplier,

At this time, we would like to remind the companies with which we do business about Nordstrom's gift and gratis acceptance policy. To avoid a real or perceived conflict of interest, Nordstrom requests no gifts of cash or material value be given to our employees.

Gratis is acceptable when the purpose is to provide product knowledge for buyers and sales associates. Please note that when providing gratis to Nordstrom employees for product knowledge, the expectation is that you are fully complying with IRS rules and reporting requirements. Our view of the federal regulations is that you are responsible for complying with IRS reporting requirements whenever you are providing gratis to specific employees rather than to our company generally. Additionally, all employee sensitive information should be kept confidential and stored securely.

We value the friendly and cooperative relationship between Nordstrom employees and the companies with which we do business and hope we can rely on you in honoring our gift acceptance policy, while maintaining our positive working relationship.

Thank you and Happy Holidays!

Nordstrom